SYLLABUS – A COURSE DESCRIPTION

I. General information
1. Course name: **Supplementary proseminar**
2. Course code: 15-PRO-UZU-CH-12, 15-PRO-UZU-CH-22
3. Course type (compulsory or optional): **optional - chosen from a list of available proseminars; the chosen proseminar becomes compulsory**
4. Study programme name: **English and Chinese Studies**
5. Cycle of studies (1st or 2nd cycle of studies or full master's programme): **1st cycle**
6. Educational profile (general academic profile or practical profile): **general academic**
7. Year of studies (if relevant): **Year 3**
8. Type of classes and number of contact hours (e.g. lectures: 15 hours; practical classes: 30 hours): **seminar: 30 hours**
9. Number of ECTS credits: **4**
10. Name, surname, academic degree/title of the course lecturer/other teaching staff: **dr Maria Kurpaska** (**kurpaska@amu.edu.pl**), **dr Agnieszka Paterska-Kubacka** (**agpater@o365.amu.edu.pl**), **prof. UAM dr hab. Ryszard Bartnik (bryszard@amu.edu.pl), dr Kamila Dębowska-Kozłowska (kamila@amu.edu.pl), dr Anna Rogos-Hebda (ahebda@amu.edu.pl), prof. UAM dr hab. Agnieszka Rzepa (arzepa@amu.edu.pl), dr Elżbieta Wilczyńska (elzbietw@amu.edu.pl), dr Magdalena Zabielska (magdalena.zabielska@amu.edu.pl), dr Katarzyna Jankowiak (katarzyna.jankowiak@amu.edu.pl), dr hab. Iwona Kokorniak, prof.UAM (k_iwona@amu.edu.pl), dr Paweł Korpal (pkorpal@amu.edu.pl), dr hab. Paweł Scheffler, prof. UAM (spawel@amu.edu.pl), dr hab. Paweł Wiland, prof. UAM (bwiland@amu.edu.pl), dr Małgorzata Olsza (malgorzata.olsza@amu.edu.pl)**
11. Language of classes: **English or Polish**
12. Online learning: yes (partly – online / fully – online) / <u>no</u>

II. Detailed information
1. Course aim (aims):

   – Support for the BA paper writing process
   – Transfer of knowledge about working with sources in English, Polish, other foreign languages
   – Developing students' skill to write a scholarly text in English
   – Developing the skill of editing texts in English

2. Pre-requisites in terms of knowledge, skills and social competences (if relevant): None.

3. Course learning outcomes (EU) in terms of knowledge, skills and social competences and their reference to study programme learning outcomes (EK):

Course learning outcome symbol (EU)	On successful completion of the course and validation of its learning outcomes, a student:	Reference to study programme learning outcomes (EK)
PRO-UZU-CH_01	knows how to acquire and deepen general and detailed knowledge	K_W01, K_W02, K_W03, K_W04, K_U04, K_K01
PRO-UZU-CH _02	is able to independently acquire and deepen detailed knowledge through the use of source literature in Polish, English and other foreign languages	K_W05, K_U02, K_U03, KU04, K_K1, K_K03, K_K09
PRO-UZU-CH _03	has developed analytical skills that (s)he can use in research	K_W06, K_W07, KU_05, K_K04
PRO-UZU-CH _04	is able to integrate knowledge from various disciplines	K_U06, K_K04, K_K08
PRO-UZU-CH _05	can write a scholarly text in English	K_W06, K_U01, K_U11, K_U12, K_U14,
PRO-UZU-CH _06	is familiar with current research in the field covered by the scope of proseminar: in the methods used and current topics	K_W07, K_W08, K_K01, K_K03, K_K04, K_K08, K_K09, K_K10
PRO-UZU-CH _07	knows the rules of copyright protection	K_W09, K_K07

4. Learning content with reference to course learning outcomes (EU)

Course learning content:	Course learning outcome symbol (EU)
Types of scholarly publications, journals, databases	PRO-UZU-CH_01-07
Exercises in the selection of electronic sources	PRO-UZU-CH_01-07
Exercises in searching and selecting information, developing definitions of concepts, presenting research theories	PRO-UZU-CH_01-07
Source documentation, basic problems of copyright	PRO-UZU-CH_02, PRO-UZU-CH_05, PRO-UZU-CH_07
Scholarly text editing	PRO-UZU-CH_05, PRO-UZU-CH_07

5. Reading list:
Bibliography recommended by the teacher.

III. Additional information
1. Teaching and learning methods and activities to enable students to achieve the intended course learning outcomes (please indicate the appropriate methods and activities with a tick and/or suggest different methods)

Teaching and learning methods and activities	X
Lecture with a multimedia presentation	
Interactive lecture	
Problem – based lecture	
Discussions	X
Text-based work	X
Case study work	X
Problem-based learning	X
Educational simulation/game	
Task – solving learning (e.g. calculation, artistic, practical tasks)	
Experiential work	
Laboratory work	
Scientific inquiry method	
Workshop method	X
Project work	
Demonstration and observation	
Sound and/or video demonstration	
Creative methods (e.g. brainstorming, SWOT analysis, decision tree method, snowball technique, concept maps)	X
Group work	
Other (please specify) -	
…	

2. Assessment methods to test if learning outcomes have been achieved (please indicate with a tick the appropriate methods for each LO and/or suggest different methods)

Assessment methods	Course learning outcome symbol					
	PRO-UZU-CH_01 - 07					
Written exam						
Oral exam						
Open book exam						
Written test						

Oral test						
Multiple choice test						
Project						
Essay						
Report	X					
Individual presentation	X					
Practical exam (performance observation)						
Portfolio						
Other (please specify) -						
…						

3. Student workload and ECTS credits

Activity types		Mean number of hours spent on each activity type
Contact hours with the teacher as specified in the study programme		30
Independent study*	Preparation for classes	30
	Reading for classes	20
	Essay / report / presentation / demonstration preparation, etc.	30
	Project preparation	
	Term paper preparation	
	Exam preparation	10
	Other (please specify) -	
	…	
Total hours		120
Total ECTS credits for the course		4

* please indicate the appropriate activity types and/or suggest different activities

4. Assessment criteria in accordance with AMU in Poznan's grading system:

- very good (5.0): The student can, to a very good level, synthesize and deepen knowledge in various disciplines; (s)he is very well versed in different types of sources and can independently select the relevant ones; the student has highly developed analytical skills which (s)he uses very well in research; the student's academic English is very good.

- good plus (4.5): As above, although with minor errors in the required knowledge and skills (e.g. in the selection of sources, in the level of independence); the student's academic English is very good.

- good (4.0): The student is able to synthesize and deepen knowledge of various disciplines to a good level; (s)he is well versed in different types of sources; the student has well developed analytical skills which (s)he uses adequately in research; the student speaks and writes academic English, minor mistakes do not disturb the argument.

- satisfactory plus (3.5): As above, although with noticeable shortcomings of the abovementioned areas subject to evaluation. The student has problems in the selection of sources and the efficiency

of information retrieval; (s)he speaks and writes English sufficiently to meet the requirements of the academic style, there are numerous errors affecting the clarity of the argument.

- satisfactory (3.0): The student has sufficiently mastered the required knowledge and acquired the required skills in the areas that are subject to assessment; (s)he has problems in the selection of sources; the student speaks English sufficiently to meet the requirements of the academic style, there are numerous errors affecting the clarity of the argument.

- unsatisfactory (2.0): The student is not familiar with the issues raised during the seminar; (s)he cannot work with sources.